

Changes and Reminders

- Please read **page 62** “DECA Competitive Events Changes for 2011–2012” in *The DECA Guide 2011-2012* for all competitive event changes.
- All registration will be submitted online through the Oregon DECA Online Conference Registration System.
- Ensure that your students are registered DECA Members before you begin your registration. You will not be able to register them for the conference if they are not registered DECA members. The deadline for eligibility for State Conference is January 26, 2012. While the final Oregon DECA membership deadline is March 1, 2012 to participate at ICDC, registration will be checked against membership received by January 26, 2012.
- The registration and written event deadline for the State Career Development Conference (SCDC) is **Thursday, January 26, 2012**. All registration materials must be RECEIVED by 5:00 p.m. This is NOT a postmark deadline. No exceptions will be made.
- Due to the number of changes made to registrations after the deadline, there will be a **\$10.00 charge** for each registration change or substitution made after 5:00 p.m. on Wednesday, February 15, 2012. This charge will be made for each name change, each event change and each partner change.
- **All conference attendees must stay at the Red Lion Hotel on the River – Jantzen Beach during SCDC.** (It isn't a new policy, but the following details the procedure for if an overflow hotel is needed.) If there is a need to use Oxford Suites as an overflow hotel, reservations will be moved there only by request (i.e., must check the box at the bottom for Form I) and based upon the order in which they are received (i.e., preference for moving a chapter over to Oxford will be given to those chapters who submit their reservations first).
- Who constitutes as a chaperone was clarified and slightly redefined in 2009. “Adult advisors” may be any adults named by the DECA advisor to serve their chapter in this capacity, as long as they are **three years out of high school** (i.e., they must have graduated in 2007 or before). There are no restrictions on the number of adult advisors who may attend. **Chapters must have at least one (1) school employee as an adult advisor.** All “DECA advisors” must pay the full conference fee. The conference fee will be waived for additional adults who are helping to supervise a chapter, but if they wish to attend the Grand Awards dessert, tickets must be purchased separately. All adults serving in a chaperone capacity at SCDC will be asked to sign the Advisor Code of Conduct. The adult advisor/student ratio for SCDC is **one (1) adult advisor for every fifteen (15) students** attending the conference.
- Students can compete in a **maximum of four** competitive events at SCDC. For those of you who are new to DECA, students can participate in a maximum of two series events (one per day) and in a maximum of two written events.
- In the past, we've had three competitive event spots per event. This year, we will be able to take the following number of spots per event:

- Principles of Business Administration Events – 3 per event
 - Team Decision Making Events – 3 per event
 - Individual Series Events – 3 per event
 - Business Operations Research Events – 2 per event
 - Chapter Team Events – 2 per event
 - Business Management and Entrepreneurship Events – 2 per event
 - Marketing Representative Events – 2 per event
 - Professional Selling Events – 2 per event
- In order to ensure quality judging of the Chapter of the Year entries, the deadline for submission will be 5:00 p.m. on **February 10, 2012**. A chapter may not be the “Oregon DECA Chapter of the Year” in two consecutive years, but may still be recognized in consecutive years at the district level.
 - The deadline for the **Local Chapter Newsletter** entries was moved up to **February 10, 2012** to ensure an increase in quality judging.
 - If you request a suite, you will be charged a suite rate, which is significantly more than the double or quad occupancy rates (i.e., \$275.00-\$325.00 per night).
 - Chapters can enter more than one written event in the Chapter Team Events category.
 - DECA Quiz Bowl has been dropped as an event by DECA Inc and will not be offered at the State Conference.
 - Please review the Dress Code and pay attention to what can be worn during testing and the Opening Sessions.
 - Please note that the day and time of written events, as published by Oregon DECA, are tentative. They may change due to the schedules of our professional judges.
 - Chapter recipients of the gold level for the Chapter Awards Program *will* qualify additional delegates to ICDC.
 - Once you have checked out of your hotel room(s) by Noon on Tuesday, your students can not reenter the room. It is your responsibility to communicate this to your students.
 - A transition meeting for the newly elected 2012-2013 state officers will be held Wednesday, **February 29, 2012** from **8:30 a.m. – 11:00 a.m.** Chapters are responsible for ensuring lodging arrangements for Tuesday night and travel arrangements home on Wednesday after the transition meeting.