

# Competitive Event Guidelines

## Confidentiality

Advisors serving as Event Directors are not to divulge the results of any events to any person other than the Competitive Events Scoring Committee, State Specialist (if applicable), Executive Director, or other state staff. The results of the event shall be reported *immediately* to Scoring Headquarters upon completion of the event.

### 1. Participation in Competitive Events

- Students can participate in a maximum of four (4) events, which may not consist of more than two (2) series events (one per day) and/or two (2) written events (Professional Selling Events are considered Written Events).

### 2. Team Decision Making (TDM) Events

- Each team will consist of two members. Both participants will take a 100 question multiple-choice marketing test and their scores will be averaged.
- They will also be given a decision making case study involving a management problem in their given occupational area. Each team will have 30 minutes to prepare and 15 minutes with the judge. The team will spend not more than 10 minutes describing the team's analysis of the situation. Both members must participate during the interview. The judge will spend the remaining 5 minutes questioning the team. There will then be five minutes of judge questions. Consult *The DECA Guide 2011-2012* for more specific guidelines.
- For TDM Events, the team must consist of the same participants for both SCDC and ICDC. *Substitutions are NOT permitted.*

### 3. Competency Based Series Events

- Each event consists of a written test and two role-play events. Students are encouraged to compete in one series event each day. The maximum number of series events (or management team decision making events) a student may enter each day is one.
- The 100 question written tests are administered on Sunday. The role-plays are both given on the Monday or Tuesday of the event. Business professionals from the community will serve as judges for the role-plays.
- Competitor guidelines and preparation materials may be purchased from DECA IMAGES. Refer to *The DECA Guide 2011-2012* for a listing of the publications available.
- There will be a **\$10.00 charge** for each registration change or substitution made after 5:00 p.m. on Wednesday, February 15, 2012. This charge will be made for each name change, each event change and each partner change.

### 4. Written Events

See "Written Event Guidelines 2011" for information specific to Oregon DECA.

## 5. **Grievance Procedures**

Oregon DECA will officially recognize only those grievances filed by the chapter advisor(s) or the adult in charge of a chapter delegation. Grievances will be considered in the following manner:

- The local DECA advisor or contestant will file a written request describing the situation in question and the violation of Oregon Policy (see Grievance Report).
- This written statement must be signed by the chapter advisor and filed with Oregon DECA or with the Board of Trustees.
- The Board of Trustees *may* provide a solution for the situation. The Board's decisions shall be final.

**Note:** *Grievances should be filed as soon as possible after the incident and will not be considered after one month from the last date of the event.*

## 6. **Testing**

Each student will only be allowed to take up to three comprehensive exams on Sunday, one at 2:30 p.m., one at 5:00 p.m. and one at 7:00 p.m.

## 7. **Awards**

Overall awards will be given in each competition. A trophy will be awarded to each of the first, second, and third place winners. A medallion will be awarded to fourth through eighth places. In addition to the overall awards, medallions will be awarded for the first three places in each of the instructional areas (written test and two role-plays) for the Competency Based Series Events, Marketing Representative Events (written test) and Professional Selling Events (written test and presentation), and Team Decision Making Events (written test and case study). Trophies, medallions, and certificates awarded for individual events during the State Career Development Conference become the property of the participant.

## 8. **Scoring**

After all awards have been presented, chapter advisors will receive a printout of all competitor scores.

## 9. **Written Event Statement of Assurance**

All competitors competing in Written Events should carefully review and understand the *DECA Written Event Statement of Assurances* form located on page 87 of the DECA Guide. Please pay particular attention to items 1 and 2. *Item 1: The contents of this entry are the results of my work or, in the case of a team project, the work of current members of this DECA chapter. Item 2: No part of this entry has previously been entered in competition.*

DECA Inc. and Oregon DECA do not allow "template writing" in written events. This means that substantial portions of previous written entries may not be duplicated in whole or in part from previous written events that have been entered into competition at either the State Conference or the International Conference. Previous entries may be used for inspiration, direction, idea generation, and/or structure, but taking content from previous entries that has

been entered into competition and including that content in current entries is deemed by DECA Inc. and Oregon DECA as a violation of Items 1 and 2 of the Written Event Statement of Assurances and is not allowed. For example, a student may not take paragraphs, descriptions, or other content elements from a previous entry and simply update numbers, statistics, and facts and then use those content elements in a current entry. Taking a paragraph, several paragraphs, or entire pages from previous entries and copying them into a current entry with only minor changes made to facts/details is a violation of the Written Event Statement of Assurance and is not allowed.